



INSPECTOR GENERAL  
DEPARTMENT OF DEFENSE  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

January 20, 2015

MEMORANDUM FOR ASSISTANT SECRETARY OF DEFENSE (HEALTH AFFAIRS)  
DIRECTOR, DEFENSE FINANCE AND ACCOUNTING SERVICE  
DIRECTOR, DEFENSE HEALTH AGENCY  
AIR FORCE INSPECTOR GENERAL

SUBJECT: Audit of Delinquent Medical Service Accounts at David Grant United States Air Force Medical Center (Project No. D2015-D000CL-0110.000)

We plan to begin the subject audit in January 2015. Our objective is to determine whether David Grant United States Air Force (USAF) Medical Center effectively manages medical service accounts over 180 days delinquent. Specifically, we will determine whether David Grant USAF Medical Center properly manages delinquent accounts over 180 days by effectively transferring the debt to the appropriate debt collection agency or by actively pursuing collection. This will be the fourth in a series of audits of delinquent medical service accounts. We will consider suggestions from management on additional or revised objectives.

We will perform the audit at U.S. Air Force Surgeon General and David Grant USAF Medical Center. We may identify additional locations during the audit.

Please provide us with a point of contact for the audit within **5 days** of the date of this memorandum. The point of contact should be a Government employee—a GS-15; pay band equivalent, or the military equivalent. Send the contact's name, title, grade/pay band, phone number, and e-mail address to [audcolu@dodig.mil](mailto:audcolu@dodig.mil).

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012; DoD Instruction 7600.02, "Audit Policies," October 16, 2014; and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013. Our website is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]

A handwritten signature in black ink, appearing to read "M. J. Roark", is positioned above the typed name.

Michael J. Roark  
Assistant Inspector General  
Contract Management and Payments