



INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
4800 MARK CENTER DRIVE
ALEXANDRIA, VIRGINIA 22350-1500

JUL 18 2013

MEMORANDUM FOR COMMANDER, UNITED STATES PACIFIC COMMAND

SUBJECT: Military Housing Inspections – Asia (Project No. D2013-DT0TAD-0003)

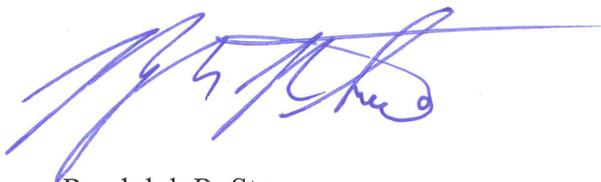
We will begin the subject project in September 2013. The health and safety of the warfighter and their families is our top priority. Therefore, our objective will be to determine whether military housing at U.S. facilities in Japan and the Republic of Korea (ROK) is in compliance with DoD environmental health and safety standards and policy, including electrical and fire protection. The inspections will be conducted on-site in Japan and the ROK. We will also assess the status of corrective actions recommended in previous DoD Office of Inspector General (OIG) assessments.

For Japan, we plan to inspect NAF/AB Misawa, NAF Atsugi, CFA Yokosuka, Camp Zama, MCAS Iwakuni, Yokota AB, Kadena AB, MCAS Futenma, Camp Butler, and other locations as necessary. For the ROK, we plan to assess USAG Camp Humphreys, USAG Yongsan, Osan AB, Camp Casey, Camp Walker, Camp Red Cloud, Kunsan AB, Camp Mujuk, and other locations as necessary. Please see Attachment 1 for the schedule and logistics requirements and Attachment 2 for documentation requirements. The inspection for the ROK is expected to commence early next calendar year. The supporting inspection-related documentation and logistical support for the ROK will be requested closer to when this inspection is scheduled.

Please provide us with a point of contact for the inspection within **10 days** of the date of this memorandum. The point of contact should be a Government employee—a GS-15, pay band equivalent, or the military equivalent. Send the contact's name, title, pay grade, phone number, and e-mail address by e-mail to [REDACTED]

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012; DoD Instruction 7600.02, "Audit Policies," April 27, 2007; and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013. Our website is www.dodig.mil.

If you have questions, please contact [REDACTED]



Randolph R. Stone
Deputy Inspector General
Policy and Oversight

Attachment:
As stated

cc:

Under Secretary of Defense for Acquisition, Technology, and
Logistics

Commander, United States Forces Korea

Commander, United States Forces Japan

Assistant Secretary of the Air Force (Financial Management and
Comptroller)

Naval Inspector General

Auditor General, Department of the Army

Attachment 1 - Inspection Schedule and Logistics Requirements (Japan)

The following inspection schedule is subject to change.

Present-September 06, 2013	Security and Logistics preparation/coordination
September 10-12 Oahu, HI Pearl Harbor Naval Base	United States Pacific Command (PACOM) Entrance Conference DoD OIG Military Housing Inspections - Asia <i>Team of up to 4 people</i> <ul style="list-style-type: none"> • Program Overview • Timelines/schedules/key events • Known risks/issues
September 16 Tokyo, Japan Yokota AB	United States Forces - Japan Inspection Brief <i>Team of up to 4 people</i> <ul style="list-style-type: none"> • DoD OIG Japan inspection briefing <ul style="list-style-type: none"> ○ Program ○ Timelines/schedules/key events ○ Known risks/issues
September 17-22 (8:00 a.m.) Tokyo, Japan NAF Atsugi	NAF Atsugi Inspection In-Brief (8:00 a.m. – 10:00 a.m.) <i>Team of up to 13 people</i> <ul style="list-style-type: none"> • NAF Atsugi inspection in-brief <ul style="list-style-type: none"> ○ Orientation, security, and safety briefings to be provided by base command • Atsugi inspection • Atsugi out-brief (<i>Last day</i>) • Draft findings provided to base command
September 23-24 (8:00 a.m.) Tokyo, Japan Camp Zama	Camp Zama Inspection In-Brief (8:00 a.m. – 10:00 a.m.) <i>Team of up to 13 people</i> <ul style="list-style-type: none"> • Camp Zama inspection in-brief <ul style="list-style-type: none"> ○ Orientation, security, and safety briefings to be provided by base command • Camp Zama inspection • Camp Zama out-brief (<i>Last day</i>) • Draft findings provided to base command

September 25-28 (8:00 a.m.)
Tokyo, Japan
CFA Yokosuka

CFA Yokosuka Inspection
In-Brief (8:00 a.m. – 10:00 a.m.)
Team of up to 13 people

- CFA Yokosuka inspection in-briefing
 - Orientation, security, and safety briefings to be provided by base command
- Yokosuka inspection
- Yokosuka out-brief (*Last day*)
- Draft findings provided to base command

September 30-October 2 (8:00 a.m.)
Misawa, Japan
NAF/AB Misawa

NAF/AB Misawa Inspection
In-Brief (8:00a.m. – 10:00 a.m.)
Team of up to 13 people

- Misawa inspection in-brief
 - Orientation, security, safety briefings to be provided by base command
- Misawa inspection
- Misawa out-brief (*Last day*)
- Draft findings provided to base command

October 4-11(8:00 a.m.)
Iwakuni, Japan
MCAS Iwakuni

MCAS Iwakuni Inspection
In-brief (8:00 a.m. – 10:00 a.m.)
Team of up to 13 people

- Iwakuni inspection in-brief
 - Orientation, security, and safety briefings to be provided by base command
- Iwakuni inspection
- Iwakuni out-brief (*Last day*)
- Draft findings provided to base command

October 14-23(8:00 a.m.)
Okinawa, Japan
Kadena AB, MCAS Futenma, Camp Butler

Okinawa Inspection
In-brief Kadena AB, Japan (8:00 a.m. – 10:00 a.m.)
Team of up to 13 people

- Okinawa inspection in-briefs
 - Orientation, security, safety briefings to be provided by base command
- Okinawa inspection
- Okinawa out-brief (*Last day*)
- Draft findings provided to base command

October 25
Kadena AB, Okinawa
or Yokota AB, Tokyo, Japan

United States Forces – Japan
DoD OIG Japan Inspection Out-Brief
Team of up to 13 people

- Overview of assessment findings
 - Findings requiring immediate action
 - Recommendations
 - Known risks/issues

For each of the inspection locations, the assessment team requires that the following accommodations be made available for the entire length of our site visit.

Conference rooms and working facilities:

- visitor badges (not “escort required”),
- conference room for in-brief meetings to support inspection participants at each site,
- dedicated room for Audit Chairman/Technical Lead/Lead Assessor,
- conference room/working spaces to support inspection team technical meetings, and
- access to housing facilities.

Access to:

- telephone land line;
- high-speed Internet connection;
- copy machine, fax machine, and printing capability; and
- ground transportation means.

Attachment 2 - Documentation Requirements (for Japan only)

Documents Requested (Electronic format – preferred).

Please provide the following in advance of the DoD OIG inspection in Japan (if not provided earlier):

- A list base housing units categorized by type such as family units, unaccompanied units, barracks, dormitories, etc.
- Complaints or issues as reported in the Interactive Customer Evaluations (ICE) database, and any other databases within your command that contain a similar type of data, and in Public Works records maintained for housing issues. Specifically, military housing issues related to mold, radon, radiation, water quality, lead paint, asbestos, pest infestation, seismic damage or repair, electrical compliance, and/or fire protection.
- Layout/maps of housing units in base installations as listed in Attachment 1.
- Contact information for the base commanders at each of the installations as listed in Attachment 1.

Please make the following documents available during the DoD OIG inspection:

- Internal procedures and plans for inspections.
- Internal audit records/results.
- Others as requested.

Note: Supporting documentation required for the DoD OIG inspection in ROK will be requested at a later date.