



**INSPECTOR GENERAL**  
DEPARTMENT OF DEFENSE  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VIRGINIA 22350-1500

February 4, 2015

MEMORANDUM FOR UNDER SECRETARY OF DEFENSE FOR ACQUISITION,  
TECHNOLOGY, AND LOGISTICS  
COMMANDANT OF THE MARINE CORPS  
NAVAL INSPECTOR GENERAL

SUBJECT: Audit of Small Business Contracting at Marine Corps Systems Command Quantico  
(Project No. D2015-D000CF-0118.000)

We plan to begin the subject audit in February 2015. We are conducting this audit in response to allegations to the Defense Hotline. Our objective is to determine whether the Marine Corps Systems Command, Quantico, Virginia, provided small businesses with adequate opportunity to be awarded prime contracts. In addition, we will determine whether Marine Corps Systems Command holds prime contractors accountable for meeting small business subcontracting goals. We will consider suggestions from management on additional or revised objectives.

We will perform the audit at Office of Defense Procurement and Acquisition Policy, DoD Office of Small Business Programs and Marine Corps Base Quantico. We may identify additional locations during the audit.

Please provide us with a point of contact for the audit within **7 days** of the date of this memorandum. The point of contact should be a Government employee—a GS-15, pay band equivalent, or the military equivalent. Send the contact's name, title, grade/pay band, phone number, and e-mail address to [audcmp@dodig.mil](mailto:audcmp@dodig.mil).

You can obtain information about the Department of Defense Office of Inspector General from DoD Directive 5106.01, "Inspector General of the Department of Defense (IG DoD)," April 20, 2012; DoD Instruction 7600.02, "Audit Policies," October 16, 2014; and DoD Instruction 7050.03, "Office of the Inspector General of the Department of Defense Access to Records and Information," March 22, 2013. Our website is [www.dodig.mil](http://www.dodig.mil).

If you have any questions, please contact [REDACTED]

A handwritten signature in black ink, appearing to read "M. Roark".

Michael J. Roark  
Assistant Inspector General  
Contract Management and Payments