

Part 1. Your Current Information

Receiving Organization

DoD OIG Hotline

(See Privacy Act Statement on Page 12)

Your selection below implies you have reviewed the information and understand the choice you are making. Please keep in mind that your decision to elect anonymity may limit our ability to conduct an inquiry, if one is warranted, or to appropriately address your complaint.

☐ I choose to provide my complaint anonymously

Are you submitting this complaint for someone else?*

☐ Yes

☐ No

What is that person's last name?

What is that person's first name?

What is that person's middle name?

What is their Job Title?

What is their organization name?

Where is their organization located? You must include either the city, state, or country

What city is their organization located?

What state is their organization located?

What country is their organization located?

What is their contact information? You must include either their phone number or email address

What is their phone number?

What is their email address?

Is that person aware you are submitting this complaint?

Yes

No

Part 2. Complaint Details

Use this section to clearly describe your complaint. If you wish to file a retaliation complaint, do not use this form.

Is this complaint against a person?*

Yes

No

I do not know the person who allegedly committed the wrongdoing

Identify the person(s) that committed the alleged wrongdoing.

Person #1

Prefix

Mr, Mrs etc...

Last Name*

First Name*

Middle Name

Suffix

Suffix (Jr., Sr., II, etc).

Job Title*

Employee Type

Assigned to DoD Branch

Other Agency or Office

Employee Status

Grade or Rank

Grade or Rank Title

Address

City

State/APO/FPO

Zip Code

Zip/Postal Code

Country*

Email Address

Preferred Email Address

Home Telephone

Work Telephone (Commercial)

Work Telephone (DSN)

DSN Prefix

Work Telephone (DSN)

Mobile Telephone

Person #2

Prefix

Mr, Mrs etc...

Last Name*

First Name*

Middle Name

Suffix

Suffix (Jr., Sr., II, etc).

Job Title*

Employee Type

Assigned to DoD Branch

Other Agency or Office

If not a DoD employee, state where that person works

Employee Status

Grade or Rank

Grade or Rank Title

Address

City

State/APO/FPO

Zip Code

Zip/Postal Code

Country*

Email Address

Preferred Email Address

Home Telephone

Work Telephone (Commercial)

Work Telephone (DSN)

DSN Prefix

Work Telephone (DSN)

Mobile Telephone

If not a person, identify the following information:

Company/Program Name*

Address

City

State/APO/FPO

Zip Code

Zip/Postal Code

Country

If there are more subjects of a complaint, please list them here: (1500 character limit)

Part 2. Complaint Details (cont)

We can best process your complaint if you submit accurate and complete information. Provide a summary of your complaint, to include an event chronology, if appropriate. Be as specific as possible in your responses.

*Explain the incident, alleged wrongdoing/complaint. (5000 character limit)

When did the incident or alleged wrongdoing occur?*

From Date

To Date

Additional description

Does your complaint involve a DoD Contract?

Yes

No

If yes, provide the following information:

Description/type of contract

Contract number

Subcontract number

(Sub)contract or (sub)grant number, and if a sub-, the prime contract or grant number

Date of contract award

Primary contractor

Yes

No

Subcontractor

Yes

No

Responsible Contracting Agent

Where did the incident or alleged wrongdoing take place? You must include either the address, city or state.

Service or Component

Organization name*

Address

City

State

Zip

Country*

Identify the KEY witness(es) who may have information of the alleged wrongdoing.

Witness #1

Prefix

Mr, Mrs, Ms, etc.

Last Name*

First Name*

Middle Name

Suffix

Suffix (Jr., Sr., II, etc).

Job Title

Organization*

Phone number / contact information

Witness #2

Prefix

Mr, Mrs, Ms, etc.

Last Name*

First Name*

Middle Name

Suffix

Suffix (Jr., Sr., II, etc).

Job Title

Organization*

Phone number/ contact information

If there are more witnesses, please list them here: (1500 character limit)

What law, rule, regulation, or standard do you believe was violated? (1000 character limit)

Briefly summarize how our office can assist you regarding this matter. (500 character limit)

Part 3. Other Actions You are Taking

Indicate in this section if you have filed your complaint with any other office, to include other Inspector General offices, or a member of Congress. If you have received any response(s) from those offices, provide our office with a copy.

Have you reported this matter to any other organization/agency?*

Yes

No

Organization/Agency Name:*

When did you submit?

What is the status of that complaint?

Case Number

Part 4. Mailing Address and Supporting Documentation

Mail this form along with any supporting documentation to:

DoD Hotline

The Pentagon

Washington, D.C. 20301-1900

Print a copy of your submission for your records.

DO NOT submit classified documents.

Part 5. Certifications

I certify that all of the statements made in this complaint are true, complete, and correct, to the best of my knowledge. I understand that a false statement or concealment of a material fact is a criminal offense (18 USC § 1001; Inspector General Act of 1978, As Amended, §7).

I have provided my election concerning my identity in Part I of this form (Release of Identity, Non-Release of Identity, or Anonymous). If I did not elect to release my identity, I understand this will cause a delay in processing my complaint. I further understand that if I have elected either confidential or anonymous status, it may impact the ability of the DoD OIG Hotline to either conduct an inquiry, or to appropriately address my issue(s). I also understand that if I elect anonymity, (providing no contact information), I will be unable to receive notification when this matter is closed nor how to request releasable records related to an inquiry.

I understand that if the Inspector General determines the allegation(s) in my complaint cannot be investigated without disclosing my identity on a need-to-know-basis to organizations outside the DoD OIG my lack of permission to release my identity may prevent further action from being taken on my complaint. I further understand that even if I elect confidential status, my identity may be disclosed, if required by applicable legal authority, or if the Inspector General determines that such a disclosure is unavoidable during the course of an investigation.

Privacy Act Statement

AUTHORITIES: “5 USC Chapter 4, Inspector General Act of 1978,” as amended; section 1034, title 10, United States Code (10 U.S.C. § 1034), “Protected Communications; Prohibition of Retaliatory Personnel Actions” (Military Whistleblower Protection Act), as amended; 10 U.S.C. § 1587, “Employees of Nonappropriated Fund Instrumentalities: Reprisals” (NAFI Whistleblowers), as amended; 10 U.S.C. § 4701, “Contractor Employees: Protection from Reprisal for Disclosure of Certain Information,” as amended; 10 U.S.C. § 2890, “Rights and Responsibilities of Tenants of Housing Units,” as amended; DoD Instruction 7050.01, “DoD Hotline Program,” as amended; DoD Directive (DoDD) 7050.06, “Military Whistleblower Protection,” as amended; DoDD 1401.03, “DoD Nonappropriated Fund Instrumentality (NAFI) Employee Whistleblower Protection,” as amended; DoDD 5505.06, “Investigations of Allegations Against Senior DoD Officials,” as amended; Presidential Policy Directive 19, “Protecting Whistleblowers with Access to Classified Information,” October 10, 2012; and Directive-Type Memorandum 13-008, “DoD Implementation of Presidential Policy Directive 19,” as amended.

PURPOSES: The DoD Hotline provides a confidential, reliable means for individuals to report fraud, waste, and abuse, violations of law, rule or regulation, mismanagement, and classified information leaks involving the DoD. Information is used to conduct the appropriate investigation.

ROUTINE USES: In addition to the disclosures permitted by 5 USC 552a, Section (b), Conditions of Disclosure, information may be disclosed for any of the reasons listed in the System of Records Notice CIG-16, Inspector General Administrative Investigation Records (IGAIR), from the Office of the Secretary, DoD/Joint Staff published in the Federal Register 87 FR 32391.

DISCLOSURE: Voluntary. Complaints can be submitted anonymously.