



DoD Joint Inspector General Course Registration Form (For **Virtual Courses** Only)



PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 552a, Departmental Regulations

PURPOSE: To obtain basic personal data from applicants requesting to attend the DoD Joint Inspector General Course.

ROUTINE USE(S): Data is used by DoD OIG for the DoD Joint Inspector General Program's academic purposes.

DISCLOSURE: Voluntary. However, failure to provide the requested information may result in not being enrolled in the course.

Date of Request: **JIGC Class # Requested:** **Class Dates:** From Thru

Applicant Information

Registration form must be submitted at least 21 days before class start date.

*(Please fill out the form **completely** and email to the course registrar at JointIGRegistrar@dodig.mil.*

Failure to submit the requested information below may delay course registration or prevent course enrollment. Contact the course registrar if you have questions or do not receive acknowledgment of your registration within four weeks of the requested class start date.)

Ensure you have supervisory/command approval to attend the course before submitting this registration request.

Title: **Name:** (Last, First, MI) **Job Title/Position:**

Contact Info

Phone #:

Email:

Military

Branch:

Grade: **Rank/Grade:**

Civilian

Agency:

Prior IG Training

Course Name:

Date Graduated:

IG Experience

Yrs: **Mos:**

Functions Performed:

- Assistance
- Inspections
- Investigations
- Audits

Location/Time Zone

(While attending V-JIGC)

Special Accommodations

Command/Agency Upon Graduation

Organization Type: **Joint** (i.e. CCMD, Joint Staff, JTF, Joint Command) **Agency** (i.e. DLA, DCMA, DCAA, DHA) **Service** (i.e. Army, Navy, Air Force, Marine) **Non DoD** (i.e. DoL, DoS, USAIDS)

Organization Name:

Report Date/EOD:

Address:

City:

State:

Zip:

For more information on the DoD Joint IG Program, visit our website at <http://www.dodig.mil/Programs/DoD-Joint-Inspector-General-Program/>. Prior to your arrival, you should review the course handbook and Joint IG guides on our website.

Notify the Registrar immediately if you need to cancel your request to attend the course.
See our "untimely cancellation" policy in the Virtual Joint IG Course Handbook.